



..... Comprehensive Pediatric Practice Assessment
-Helping Pediatricians Succeed-

Onsite Assessment Includes



Initial Video/Phone Consultation

Phone call or video conference with Managing Partner to discuss their concerns and objectives of an engagement



Practice Cost Analysis

Review practice expenses for past two years



Payment Analysis

Review payments received to identify specific CPT codes, by insurance company, that are not paying appropriately



Financial Analysis

Review of key financial ratios over the past 24 months to identify any trends adversely affecting the practice.



Employee Satisfaction Survey

Survey for clinical and clerical staff soliciting feedback about overall job satisfaction, employer-sponsored benefits and their assessment of management effectiveness



Physician Satisfaction Survey

Survey for practice physicians covering compensation, bonus incentives, strategic direction of the practice and work environment



Office Manager Satisfaction Survey

Survey for the practice management team to solicit feedback on overall job satisfaction, employer-sponsored benefits and their assessment of opportunities to improve the practice



One Day Onsite

PMI consultant spends one day at the practice completing the tasks outlined below



Review of Scheduling Process

Systematic review of the scheduling process to ensure that all appropriate steps are taken to properly schedule patients



Review of Check In Process

Systematic review of the check in process to ensure that patients are properly checked in and all appropriate payments are collected at the time of service



Review of Check Out Process

Systematic review of the check out process to ensure that the patients are given the opportunity to schedule follow up appointments and collect and deductible amounts owed



Billing Office Process Review

Systematic review of the billing office operations to ensure that claims are properly filed, adjudicated and followed up.



Employee Seminar on Patient Satisfaction

60 minutes presentation to the staff by the PMI consultant to share with them the importance of providing excellent customer service and the impact it has on the practice



Shareholder Strategic Planning Meeting

Two-hour meeting with shareholders to discuss the findings based on the initial financial analysis and facilitation of developing a strategic plan for the practice



Written Report Detailing Findings & Recommendations

Easy to follow report detailing specific observations that need attention, its importance and recommendations for improvement.



Post Assessment Phone/Video Conference

Phone/video conference with managing partner to discuss written report provided to the practice.

* plus related travel expenses

Total Investment

\$ 5950 *